



## How to Compare Job Offers Worksheet

**Congrats on receiving a job offer! Use the diagram below to help you compare the offer to your current position.**

- 1) Write out everything you know about your current position and the new offer. To find this information, we recommend reviewing your offer letters, reading through your company benefit guides, and asking your Human Resources leader.
- 2) After reading through the list below, what five benefits are **most** important to you? Place a star next to those top five benefits in the appropriate column.
- 3) Decide! Talk through this list with family, mentors, friends, and, of course, your Commas advisor. ;-)

<b>Monetary Benefits</b>			
	★	Current Position	New Position
Base Salary			
Bonus			
Potential for Raises			
Sign-On Bonus or Relocation Benefits			
Stock Options, RSUs, or other Equity Compensation			
Long-Term Incentive Compensation			
<b>Other Financial Benefits</b>			
	★	Current Position	New Position
Retirement Plan and Match			
Health Insurance			
Long-Term Disability			
Life Insurance			
Tuition Reimbursement			
Other Perks: Gym Membership, Cell Phone, Fertility Treatments			



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<b>Intangible Benefits</b>			
	★	<b>Current Position</b>	<b>New Position</b>
How much time off / work life balance will I have?			
What's the company culture like?			
Can I work virtually? Would I have to move?			
What will my commute, if any, be like?			
Will I have professional development opportunities?			
<b>Excitement Factor</b>			
	★	<b>Current Position</b>	<b>New Position</b>
Am I excited to work here?			